

# ST. JOSEPH COUNTY HOUSING AUTHORITY

## CRIMINAL HISTORY AUTHORIZATION AND CONSENT FOR THE RELEASE OF INFORMATION

This authorization is to allow the SJCHA to conduct criminal history background investigations as authorized by the Department of Housing and Urban Development under CFR Section 5, Part 902. This section requires you to sign a consent form authorizing the Indiana Public Housing Agency to request a criminal records check on all applicants applying for the Housing Choice Voucher program. In signing this form you are authorizing SJCHA to request criminal records from any duly authorized law enforcement agency.

- The applicant may request a copy of the criminal history report if the applicant challenges that criminal history record is not theirs.
- Applicants may request an Informal Review if you think your denial of assistance was based on erroneous information contained in the criminal history reports.

We may disclose the criminal history information to Housing Choice Voucher Program and other authorized representatives of SJCHA who have job related needs to access the information.

**Each member of your household who is over the age of eighteen must sign this consent form. Additional signatures must be obtained from new adult members or whenever a member reaches the age of eighteen.**

SJCHA employees are subject to penalties for unauthorized disclosures or improper use of the criminal history information that is obtained by this consent form.

Your failure to provide this consent and/or, to complete this form and provide truthful and complete information, may lead to termination or denial of assistance under 24 CFR 982.551. Information concerning this record can be obtained by writing to: St. Joseph County Housing Authority, P.O. Box 425,107 W. Center Street. North Liberty, IN 46554.

**I/WE consent to allow the SJCHA to request and obtain Criminal History records check or conduct a Criminal History background investigation for the purposes of verifying my eligibility for HUD's assisted housing programs.**

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Applicant Signature	Date of Birth	Date
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Applicant Signature	Date of Birth	Date
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**WARNING: 18 U.S.C 1001 provides, among other things that whoever knowingly and willfully makes or uses a document or writing containing false, fictitious or fraudulent statement or entry in any matter within the jurisdiction of a department or agency of the United States shall be fined not more than \$10,000**

F:/data/section 8/forms/DOXPOP criminal history form

