



Saint Joseph County Housing Authority

107 W Center St PO Box 425 North Liberty, IN 46554

Phone: 574-656-3545 Fax: 574-804-1005 Email: mail@sjcha-in.com

I, _____, understand that submitting a Request for Tenancy Approval (RTA) indicates that I have looked at the unit and I am committing to live there for at least 1 year, unless the housing authority does not approve the unit. I understand that I may only submit 1 RTA during the time I hold my voucher unless the housing authority denies it due to income limitations, landlord disapproval or the landlord refuses to repair Housing Quality Standards inspection findings.

Head of Household Signature

Date

I, _____, understand that a lease is a binding contract. When I sign a lease, I am obligated to follow the lease conditions. If I choose to sign the lease prior to looking at the unit, I am still obligated by the lease conditions. If I do not move into the unit, I will be removed from the Housing Choice Voucher program and be considered to have left in bad standing. If removed from the program in bad standing, I can be banned from receiving HUD assistance for 3 – 5 years.

Head of Household Signature

Date

I, _____, understand Housing Quality Standards evaluate the minimum of safe and sanitary conditions. I understand that I need to make my own evaluation of the unit, prior to submitting an RTA or signing the lease and determine if the unit meets my own standards.

Head of Household Signature

Date